

☐ UNCLASSIFIED ☐ INTERNAL USE ONLY ☐ CONFIDENTIAL ☐ SECRET

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

NO.

**Executive Assistant to the Deputy Director (Support)**

DATE

18 MAR 1963

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. **Director of Personnel**  
**5 E 56**

1. Note the attached White House memorandum concerning the visit of the King of Morocco. Please see that this is brought to the attention of the Agency's downtown offices. Unless you have a standing procedure to the contrary I should think Arlington Towers would be included among the downtown offices.

RBF

Att: As Stated - DD/S 63-1084

EA-DD/S:RBF:maq (18 Mar 63)

Distribution:

Orig - D/Pers w/O of DD/S 63-1084

V1 - DD/S Subject

1 - DD/S Chrono